

## Offton and Willisham Parish Council

Minutes of the Parish Council EGM held remotely, via Zoom, on Tuesday 9th February 2021  
7pm.

Present: Cllr S Warnes (Chair) Cllr D Cattermole  
Cllr A Bye Cllr A Cox  
Cllr C Pinson-Roxburgh  
  
Dst Cllr D Pratt  
0 members of the public Clerk - T Davis

### ACTION

<b>1</b>	<p><b><u>Meeting Administration</u></b></p> <p><b>a) Welcome by Chair and opening of the meeting;</b> The Chair opened the meeting and thanked everyone for coming.</p> <p><b>b) Apologies for absence;</b> Formal apologies were sent by Cty Cllr K Oakes and these were accepted.</p> <p><b>c) Declarations of Interest;</b> None</p>	
<b>2</b>	<p><b>To Approve the draft minutes of the Parish Council Planning Committee meetings held on 21st December 2020 and 6th January 2021 and for the Chairman to sign as a true record</b></p> <p><b>a &amp; b)</b> The Chair asked if there were any matters arising from the minutes. Cllr Cox asked if any updates on the planning applications had been received. It was confirmed nothing had been formally provided. Dst Cllr D Pratt confirmed a decision had not yet been made for the Change of Use for the public house in Gt Bricett DC/20/05376 provided. <b><i>It was unanimously agreed for the Chair to sign the minutes as a true record for both committee meetings.</i></b></p>	
<b>3</b>	<p><b>Public Participation Questions and Information</b> <b><i>To hear reports from the County Councillor, District Councillor, and comments from the Public.</i></b></p> <p>The Chair asked Dst Cllr D Pratt if there was anything to add from the meeting last week. It was confirmed there was nothing to report.</p>	
<b>4</b>	<p><b>Chair Report</b></p> <p>It was confirmed no news since last week's meeting.</p>	
<b>5</b>	<p><b>Clerk report, with mention of emails &amp; correspondence received</b></p> <p>The clerk had nothing to report.</p>	
<b>6</b>	<p><b>Laptops and Signal Boosters for Offton &amp; Willisham Children Unable to Home School</b></p> <p>Discussion took place in regard to the recent email sent by the Vice Chair of Gt Blakenham as well as the email received from the Head of Claydon High School, regarding the problems faced by some children trying to homeschool. It was identified that</p>	

	<ul style="list-style-type: none"> <li>● 2 laptops were needed for two families in the Parish</li> <li>● Laptops needed to be Windows 10 which were from £250-£300</li> <li>● That the school should receive them directly</li> <li>● If signal boosters were needed at a cost of around £50</li> <li>● That the Covid-19 emergency grant can be used to finance the laptops</li> <li>● a budget for the clerk to arrange with the school</li> </ul> <p><i>It was Proposed by Cllr C Pinson-Roxburgh, Seconded by Cllr A Cox and unanimously agreed to use the covid-19 emergency grant given by BMSDC to spend a maximum of £300 with a 10% margin of error(overspend) on <u>each</u> laptop, along with a £65 maximum spend on a booster/router should they be needed. The Clerk/RFO was delegated the responsibility of ensuring this is carried out inline with correct audit procedures and that the school would retain the laptops as their property for the parish pupils to use and then for school use if no pupils were in need within the parish (following these existing pupils use over the next 3-5yrs).</i></p>	Clerk
7	<p>Finance</p> <p>a) Current Bank Balances as at 31<sup>st</sup> Dec 2021:-  Community Account = £4,385.83  Premium Account = £0.34  Premium Savings Account = £9003.52</p> <p>b) Income – none</p> <p>c) To confirm payments made to:-  SALC (Cllr Training) - £60.00</p>	
8	Date of next meeting, the Annual Parish Council meeting on 4th May 2021 at 7pm	

Meeting end 7:32pm