

Offton and Willisham Parish Council

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30th May 2022

I hereby give notice that the meeting of Offton & Willisham Parish Council will be held at the Offton and Willisham Village Hall on Monday 6th June 2022 commencing at 6.30pm. The Press and the Public are invited to attend Councillors are summoned to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Parish Clerk.



Public questions during a remote meeting: Questions can be forwarded to the Clerk prior to the meeting via email (as above) or given in person during item 4 - Public Participation. Members of the public may not take part in the Parish Council meeting itself, unless with the permission of the Chairman to do so..

AGENDA

- 1. National Grid Upgrade - GREEN Open Public Forum**
- 2. Meeting administration**
 - a) To consider & Approve Apologies for absence
 - b) To receive Declarations of interest on agenda items
- 3. To Approve the draft minutes of 16th May 2022 and for the Chairman to sign as a true record**
 - a) Matters arising from 16th May minutes
- 4. Public Participation Session** (To hear reports from the County Councillor, District Councillor and Comments from the Public)
- 5. Chair Report**
- 6. Clerk Report, with details of emails and correspondence up to the period 30th May 2022**
- 7. To discuss continuing the existing planning committee and/or forming new committees or Working Groups for 2022-2023**
- 8. To consider the voluntary service provided by residents for the saving and repair of the St Mary's Close noticeboard following the high winds in late February**
- 9. To discuss & finalise Jubilee Plans following information from the Resident Jubilee Committee**
- 10. To discuss the outcome from the Police regarding Speeding in the village**
- 11. To discuss email received from ASTCO for offering a Clothing Bank collection point**
- 12. Planning & Governance Consultations**
 - i) BMSDC planning consultation request DC/22/02614 - 2 storey side extension, 1 Hall Cottages, Willisham
 - iii) National Grid Upgrade - GREEN consultation (deadline 16th June 2022)
- 13. Report from the Telephone Library Volunteer of the need for the Telephone Box to be repainted professionally**
- 14. To discuss an annual award to be given at the Annual Parish Meeting**
- 15. To discuss the ongoing maintenance of the Parish Council Website and Email provision**
- 16. Finance**
 - a) **Current Bank Balances as at 29th April 2022:-**
Community Account = £9776.62

Premium Account = £9004.62

Premium Savings Account = £0.34

- b) To confirm payments made since 16th May 2022 meeting**
 - i. Clerk Wages for 1.75% backdated pay increase - £86.52**
 - ii. Zurich Insurance - £257.60**
 - iii. Clerk's Mileage Expenses & Office Allowance - £52.75**
- c) To approve payments and authorise cheques for signature for June (Resolution required)**
 - i. Clerk Wages for June – £359.13**
 - ii. Willisham Jubilee Big Lunch Donation - £100**

17. Review meeting dates proposed for:-

Monday 2nd January 2023 (might be a BH)

Monday 8th May 2023 Annual Parish Council Meeting

Monday 15th May 2023 for APM

18. Next Meeting scheduled for Monday 4th July 2023